



# Kappa Omicron Nu

HUMAN SCIENCE HONOR SOCIETY

## Application for Establishing a Chapter of Kappa Omicron Nu

Please submit this completed form to [office@kon.org](mailto:office@kon.org).

Application Date:

### Institution Information

Name of Institution (such as University of Alabama):

Name of Departments or Academic Units (such as Department of Kinesiology, Department of Human Development):

List of Degree Program(s) eligible for KON Membership: (Bachelors, Masters, Ph.D. etc.)

Mailing address:

Institutional / College / Department accrediting agency:

### Member Eligibility Numbers:

KON recommends at least five members at any chapter to create a chapter. Potential chapters should understand eligibility requirements. Our requirements include a minimum number of credit hours and GPA (see <https://kon.org/members/membership-eligibility/>).

Please indicate number of students that would be eligible: (Example: kinesiology department has 60 undergraduate students of 45 hours or greater. The top 30% of 60 students is 18.) Remember KON initiates several majors and both undergraduate and graduate students.

### Chapter Adviser Contact Information:

List the full name, job title, email address, phone number, and mailing address of advisers below. Having two advisers or co-advisers is recommended. If you have a second adviser, add their information below the first.

While it is not required for a chapter adviser to be a member upon taking the role, they are required to pursue professional membership if they are eligible and are not already a KON member. If you are already a KON member, please note this including any alternate names or year of initiation.



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Primary Adviser Name [Click or tap here to enter text.](#)

Job Title [Click or tap here to enter text.](#)

Email Address [Click or tap here to enter text.](#)

Work Phone [Click or tap here to enter text.](#)

Mobile Phone [Click or tap here to enter text.](#)

Email: [Click or tap here to enter text.](#)

Are you a member? Name and chapter or school: [Click or tap here to enter text.](#)

## Application Outline of Responsibilities and Statements of Faculty Support

When establishing a new chapter, KON wants faculty to understand the responsibilities associated with leading a chapter. Please read the below:

### ***Operations***

Kappa Omicron Nu is a collegiate honor society serving students in the human sciences. We are a 501c3 non-profit organization. The KON bylaws are posted publicly on the KON website and define how we operate.

Our mission is to promote empowered leaders through excellence in scholarship, leadership, and research in the human sciences. Our vision includes lifelong opportunities for professional and personal growth through networking, education, and service. We value strong affiliate networks, continuing advancement in one's profession, and recognition of quality scholarship, leadership, and research.

We will comply with current KON national eligibility standards.

- Undergraduate students: have a declared major in the human sciences, have completed 45 semester hours or equivalent, and rank in the top 30% of their class in the unit.
- Graduate students: have a declared major in the human sciences, have completed 12 semester hours of graduate work, and have a minimum GPA OF 3.5 on a 4.0 scale.

Chapters may make the guidelines narrower but not broader. KON and its chapters do not discriminate based on any characteristic except for scholarship / grades. Chapters are required to comply with KON's Discrimination Policy. The national initiation fee is currently \$60 per initiate, which is periodically adjusted by the national office.



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## **Chapter Responsibilities**

Chapter advisers are responsible for the following. While many of our chapters have students conduct much of the work of running the chapter as an opportunity for leadership, service, and professional development, the chapter adviser ensures the following activities are completed.

- Annually complete required forms updating financial information and reporting on reporting chapter programming, initiate numbers, adviser and leader contact information, etc.
- Hold an initiation annually.
- Report all initiates to the national office
- Ensure any national initiate funds collected by the chapter are submitted to the national office. Any funds collected by a chapter in KON's name will return to the national office in the event the chapter closes. Any funds collected by the chapter in KON's name will be spent reasonably on KON-related activities.

We also ask chapters to fill at minimum the role of Chapter President, have an annual service project, and hold meetings. Chapter advisers are encouraged to rotationally participate and support national office activities such as serving as board member or committee chair or participate on a committee.

KON's chapters vary in what types and volumes of programs are available. Some of our chapters are strictly honorary, while others have robust community service, leadership, fundraising, social and networking opportunities, or even give their own scholarships and awards. How active your chapter is depends on you and your membership. This may translate into adviser time, or student involvement. Adviser involvement may be higher in early years as they support growing a student program.

Chapters may meet in person or virtually or both. Chapters using a points-based system may use activities affiliated with KON nationally, or their school for points provided the chapter adviser supports their involvement with scholarship, leadership, research, or service.

### **Statement of support from administration/leadership:**

*Name and Signature by University President, Department Head, or Dean ONLY (Required)*

I have read and understand the above information about KON and support my staff's compliance with the above terms. I understand their compliance is important for KON to continue to exist as an organization, maintain our accreditation with the Association of College Honor Societies, and comply with the financial reporting requirements of the IRS.

I understand the resource needs of the program both financially and in staff time and will support staff who are supporting KON.

University President, Department Head, or Dean Name and Position: [Click or tap here to enter text.](#)



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Signature \_\_\_\_\_

## Statement of support from chapter adviser

*Name and Signature by Chapter Adviser ONLY (Required)*

I have read and understand the above information about KON and support the above terms. I understand that my compliance is important for KON to continue to exist as an organization, maintain our accreditation with the Association of College Honor Societies, and comply with the financial reporting requirements of the IRS.

I am willing to support KON with my time and effort for a period of at least two years, and upon departure from my role as Chapter Adviser, I will find someone to act in my stead.

Chapter Adviser Name and Position: [Click or tap here to enter text.](#)

Signature \_\_\_\_\_